***Guilford County Schools Mrs. Mabe Nursing Fundamentals***

***Southern Guilford High School Updated: August 2023***

Classroom Management Plan

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| **Class-Wide Expectations** | |
| **You are expected to always abide by the Guilford County and Southern Guilford High School rules and regulations. These are outlined, in your student handbook and will be strictly enforced**   1. Be prompt. 2. Be prepared. 3. Be polite. 4. Be productive. | |
| **My Classroom Rules** | **My Consequences** | |
| 1. The SGHS Tardy policy will be enforced 2. Have all Class Materials (including but not limited to not and a charged Chromebook) 3. Homework is due at the beginning of class 4. Be respectful when interacting with instructor and classmates at all times (no foul language, and monitor tone) 5. Students should raise hand and be called on before speaking 6. Students should remain in seats until the bell at the end of class 7. Students should utilize the restroom sign out/in sheet and pass 8. Students should engage in the class (I want to hear from all of you!) 9. No Food or Drink in class (water in a clear container permitted) | **Consequences**: Unwillingness to follow these rules will result in one/all of the following consequences, not subject to any specific order:   1. Verbal warning 2. Seat Change 3. ZERO for daily participation grade 4. Parent/Guardian Contact 5. Discipline referral | |

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| **My Attention Signal** |
| I will count back from 5 with my hand up. When I get to 1 I should have silent voices, eyes on me and the classes overall attention. |

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| **My Encouragement Procedures** |
| **Encouragement:** Performing well and engaging in class will result in:   * Positive referrals for good citizenship. * Positive parental notification. |

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| **My Class wide Motivation System** | |
| **Motivation:** Consistently following the rules will result in:   * Extra credit / homework passes / drop lowest grade. * Positive recommendation on applications. | |
| **My Correction Procedures** |
| Verbal or written redirection will be delivered quietly and privately.  I will use proximity when delivering a redirection or consequence to ensure that my relationship with the student is not damaged by embarrassing them. |
| |  | | --- | | **My Beginning and Ending Routines** | | | |
| **1. Routine for How Students Will Enter the Room** | | |
| Students will enter the classroom at a walk prior to the beginning of class. Student will enter quietly, unpack their supplies, put their phones in the backpack and store them in the front right of the classroom. They will take their seats prior to the bell ringing. Students should direct their attention to the agenda on the white board to see what to begin doing for class. | | |
| **2. Routine for How Students Will Be Instructionally Engaged While Attendance Is Taken and for How Opening Business is Conducted** | | |
| Students will turn in homework in the bin. They will then work on the SEL posted on the Promethean board. A set time will be established for completion of the SEL. I will take attendance while the students work on the SEL. | | |
| **3. Routine for Dealing with Tardy Students** | | |
| A student arriving in class up to 5 minutes after the bell is tardy. Any student arriving later than 5 minutes after the bell without a tardy pass is skipping and should be documented as such. Each time a student is tardy the parent/guardian will be contacted. All students arriving tardy will be admitted to class, but will follow the disciplinary guidelines below:  Tardy 1- Warning  Tardy 2- contact home  Tardy 3- contact home and student detained up to 1 minute after class  Tardy 4- contact home and student detained up to 1 minute after class  Tardy 5- contact home and student detained up to 1 minute after class; assigned after school detention via administration  Tardy 6- contact home and student detained up to 1 minute after class; assigned after school detention via administration  Tardy 7- Entered into the Ed Handbook | | |
| **4. Routine for Dealing with Students Who Come to Class without Necessary Materials** | | |
| Needed materials will be lent to the student without supplies. Third offense will equal a call home to parent and time owed after class (1 minute) while the student assists me with gathering and organizing materials used. | | |
| **5. Routine for Dealing with Students Upon Their Return from an Absence** | | |
| All needed study information will be provided in class. Skill makeups must take place within 3 days and arranged during Learning Hub or on individual basis with teacher. All tests must be taken within 2 days of return to class. | | |
| **6. Routine for Wrapping Up at End of Day/Class** | | |
| A review of the lesson and time to answer the Exit Ticket will be provided | | |
| **7. Routine for Dismissal** | | |
| Students will be dismissed by me, the teacher, not the bell. This will be taught. Student dismissal will happen in as a group. All students will exit silently at a walk. | | |
| **My Procedures for Managing Student Work** | | |
| **1. Procedures for Assigning Class work and Homework** | | |
| Students will be assigned classwork and homework daily. They are required to complete the study guide prior to class and to review any upcoming skills for Nursing Fundamentals. | | |
| **2. Procedures for Managing Independent Work Periods** | | |
| After teaching my plan for Independent work in the beginning of the year I do a brief review prior to the lesson and then list expectations visually or verbally. I will use proximity control and opportunities to connect with individual students to manage behavior. | | |
| **3. Procedures for Collecting Completed Work** | | |
| Students will turn in finished work in a designated spot within the classroom. Students may check to be sure they are not missing assignments first in this class, and secondly in other classes, then complete those. Students must remain seated unless given individual permission otherwise. | | |
| **4. Procedures for Keeping Records and Providing Feedback to Students** | | |
| Student Grades will be maintained in the school in PowerSchool. Feedback will be given on assignments in many forms whenever possible. | | |
| **5. Procedures and Policies for Dealing with Late/Missing Assignments** | | |
| Late work will have points deducted daily, then not accepted after 3 days. All work must be turned in at the designated due date/time. If students are absent work should be submitted/or arranged to be submitted within 2 days.  Tests are to be made up within 2 days of return following an absence unless other arrangements are made by the student with the instructor. A maximum of 5 school days will be allowed for test make-ups (with prior instructor approval on day of student return); otherwise, a “zero” will remain. | | |